



# **2017-18 BUDGET WORK SESSION**

**Delivered to the Board of County Councilors**

**October 19, 2016**

## 2017-18 BUDGET WORK SESSION GOAL

- County Manager presents his recommendations for a balanced budget and receives feedback regarding final recommended budget.
- Work session on October 25<sup>th</sup> will finalize the recommended budget.
- Recommended budget must be published the first week in November. Further changes could be made during December public hearing.

# AGENDA

- Brief quarterly update on the 2015-16 current General Fund status; five minutes
- 2017-18 budget process update; five minutes
- Overview of new budget requests for 2017-18; 10 minutes
- Property tax options; 10 minutes
- County Manager recommendations for the 2017-18 budget; 30 minutes
- Council discussion and input; 60 minutes



**BRIEF QUARTERLY UPDATE  
ON THE 2015-16 CURRENT  
GENERAL FUND STATUS**

# 2015-16 GENERAL FUND OUTLOOK

## SUMMARY

### Starting point

- General Fund available, unassigned reserves were \$24.8 million at start of 2015; excludes about \$400,000 dedicated to the Sheriff's Office.

### Trends

- Expectation: ending fund balance for 2015-16 will be \$24.8 million after final supplemental. Depending on departmental spending and year-end bills, there may be an additional \$2 million in one-time savings.

### Reserves

- Projected ending fund balance preserves minimum recommended level of unassigned reserves of \$23 million.

### Economy

- Budget is built on cautiously optimistic forecast assumptions; positive trends continue; downside risks still exist.

# 2015-16 OUTLOOK FOR GENERAL FUND RESERVES POLICY TARGET: \$23 MILLION

	<b>Available fund balance</b>
Jan 1, 2015 starting point	25,221,466
Not available (dedicated Sheriff funds)	(417,881)
Not available (permanent reserve sales tax)	(743,490)
Budgeted fund balance use	(3,549,752)
Anticipated expense savings	1,200,000
Unspent carry-forward railroad grant	\$100,000
Final 2016 supplemental revenue forecast update	5,913,095
Final 2016 recommended packages	(2,836,863)
Dec 31, 2016 ending balance	<b>24,886,575</b>
<i>There may be up to an additional \$2 million in one time departmental expense savings; projected fund balance range is \$24.8 - \$26.8 million.</i>	



# **2017-18 BUDGET PROCESS UPDATE**

# 2017-18 GENERAL FUND SHORTFALL UPDATE

- Expense growth rate continues to exceed revenue growth rate = structural deficit.
- Two thirds of General Fund expenses are FTE-related, with inflationary growth driven by increases in general wages, healthcare costs and state mandated retirement contributions.
- Approximately one third of General Fund expenses are related to supplies, services, technology and fleet.



# 2017-18 GENERAL FUND SHORTFALL UPDATE

- Baseline gap (revenues minus expenses) is now \$12.9 million instead of earlier \$14.7 million estimate.
  - Departments updated forecasted revenues as well as position costs by fund.
  - Expenses were lowered to reflect no growth in medical and dental employer costs.
  
- Baseline gap does not include \$3.3. million loss of City of Vancouver records contract or additional decision package requests to be approved; typically around \$2 million.

# 2017-2018 BUDGET PROCESS IMPROVEMENTS

- ❑ Process changes were implemented based on feedback from focus group.
- ❑ Departments identified and described programs and capital projects.
- ❑ General Fund modified zero-based budgeting approach allows council to re-assess lowest 10% priority in each General Fund department budget.

# 2017-18 BUDGET PROCESS IMPROVEMENTS

- ❑ Finance Team developed evaluation criteria for new requests and General Fund reduction proposals; this increases transparency and quality of assessment process.
- ❑ Finance Team members held two open meetings to discuss requests with departmental input as needed.

# INCREASED COLLABORATION

- ❑ Interventions proposed for balancing the 2017-18 General Fund budget are the result of a collaborative approach between elected officials, county manager, departments, Finance Team, and budget staff.
- ❑ Finance Team met with each department to discuss ideas; individual ideas were pursued through workgroups composed of all affected parties.
- ❑ IT CIO held meetings with departments countywide to brainstorm topics related to technology improvements and other ideas to cut costs and enhance revenues.

**OVERVIEW OF NEW  
BUDGET REQUESTS  
FOR 2017-18  
(10 MINUTES)**



2017-18 NEW BUDGET REQUESTS:  
GENERAL FUND  
(BASED ON ORIGINAL DEPARTMENTAL SUBMISSIONS)

- General Fund total “all submit” departmental requests amount to net \$11.3 million. Packages were related to:
  - Maintaining service levels
  - Addressing aging infrastructure issues, mostly IT
  - Employee required training and learning.

## 2017-18 GENERAL FUND REDUCTION PACKAGES:

Departments submitted reduction packages totaling \$30.7 million. Finance Team grouped reduction packages into three categories:

- ❑ **Tier 1:** minimal impact on services and operations.
- ❑ **Tier 2:** moderate impact on services and operations.
- ❑ **Tier 3:** significant reductions in service levels.

2017-18 NEW BUDGET REQUESTS:  
HIGHLIGHTS FOR OTHER FUNDS  
(BASED ON ORIGINAL DEPARTMENTAL SUBMISSIONS)

- ❑ Mental health sales tax: \$2.9 million.
- ❑ Real estate excise tax requests for one time infrastructure projects: \$3.8 million.
- ❑ Campus Development Fund 1027 for one time projects: \$1.7 million.
- ❑ Road Fund: \$8.4 million, most is budget authority needed to implement TIP.
- ❑ Community Development Fund: \$3.2 million.





# **PROPERTY TAX DISCUSSION (10 MINUTES)**

# PROPERTY TAX

- Property tax is stable, grows with new construction and the possible one percent annual increase approved by the voters.
- In 2017, the allowed increase is 0.953% instead of one percent, due to the implicit price deflator factor. In addition, the Council can still opt to use “banked capacity”.
- Current baseline forecast includes growth from new construction at current levels.

# PROPERTY TAX

The Council must adopt a levy supporting the budget. Each year, the Council considers the following property tax levies:

- General Fund, which includes three subordinate levies: Veterans, Mental Health and Developmental Disabilities
- Road Fund
- Conservation Futures.

The Greater Clark Parks District (GCPD) levy is considered separately when the Board convenes as the GCPD Board.

# IMPACT OF FOREGONE 1% PROPERTY TAX INCREASES ON THE GENERAL FUND

Collection Year	Amount
2012	\$549,874
2013	\$1,110,638
2014	\$1,683,861
2015	\$2,302,097
2016	\$2,946,708
2017 (projected)	\$3,631,052
2018 (projected)	\$4,330,403
<b>Total cumulative</b>	<b>\$16,554,631</b>

# PROPERTY TAX: GENERAL FUND

- A 0.953% increase over last year's levy in 2017, followed by 1% in 2018, would generate \$1.8 million additional revenue in 2017-18; the two-year total impact is estimated at \$10.29 for the median priced home. This is included in the county manager proposed budget (BGT-02).

OR

- A 0.953% increase over the highest lawful levy (aka using “banked capacity”), followed by 1% in 2018, would generate an additional \$3.8 million in 2017-18. The two-year total impact is estimated at \$21.50 for the median priced home. This option is not included in the county manager proposed budget.

# PROPERTY TAX: ROAD FUND

- The Road Fund has not taken a one percent property tax increase since 2009 levy collection year.
- A 0.953% increase over last year's levy in 2017, followed by 1% in 2018, would generate \$1.1 million additional revenue in 2017-18; the two-year total impact is estimated at \$14.44 for the median priced home.

# PROPERTY TAX: PARKS

- The Greater Clark Parks District (GCPD) levy was initially set at 27 cents per thousand of assessed value. The district currently includes 57,617 properties.
- The levy was pro-rationed in 2013 down to 16 cents per thousand of assessed value.
- The maximum that can be levied in 2017 generates a rate slightly below 23 cents per thousand of assessed value, which would translate to a total two-year estimated impact of \$12.61 for the median priced home. This option is included in the county manager proposed budget.

# PROPERTY TAX: CONSERVATION FUTURES

- The Conservation Futures levy has not taken a one percent property tax increase since 2009 collection year.
- A 0.953% increase over last year's levy in 2017, followed by 1% in 2018, would generate \$67,000 additional revenue in 2017-18; the two-year total impact is estimated at 54 cents for the median priced home.





**COUNTY MANAGER  
OPTIONS AND  
RECOMMENDATIONS  
FOR THE 2017-18  
BUDGET**

# GENERAL FUND PROPOSED INTERVENTIONS

- Led by county manager, Finance Team evaluated potential General Fund options to mitigate the 2017-2018 shortfall. They considered the following criteria:
  - Maintain appropriate level of reserves
  - Minimize impacts to services and citizens
  - Implement sustainable solutions
  - Address critical needs.

# BUDGET INTERVENTIONS OPTIONS

- Organizational efficiencies
- Use of alternative funding sources
- Anticipating a reasonable amount of expense savings
- Responsible financing of critical projects
- Revenue options
- Selected reductions proposed by departments

# PROPOSED GENERAL FUND BUDGET

- Balanced
- Minimal impacts to service delivery and citizens
- Maintains adequate reserves
- Addresses critical infrastructure needs
- Proposes adding only 1.0 operating FTE, paid for with pet licensing revenue.
- Permanently eliminates 15.5 operating FTE's from General Fund departments.

# GENERAL FUND: PROPOSED BUDGET

	<b>2017-2018 estimate</b>
Estimated beginning fund balance (excludes \$417,881 dedicated CSO funds)	\$ <b>24,886,574</b>
Baseline revenues	\$ 311,634,145
Baseline expenses	\$ (324,520,669)
Required baseline adjustments (includes pending final supplemental)	\$ (407,745)
CSO City of Vancouver records contract loss (SHR-09)	\$ (3,270,000)
Recommended one time new packages	\$ (3,713,990)
Recommended ongoing new packages	\$ (2,828,157)
Proposed budget interventions	\$ 21,598,759
Projected ending fund balance (minimum \$23 million per policy)	\$ <b>23,378,917</b>

## GENERAL FUND: PROPOSED BUDGET INTERVENTIONS CHANGE IN FUND BALANCE

Anticipated future savings (BGT-01)	\$ 2,000,000
1% property tax starting 2017 (BGT-02)	\$ 1,806,467
Centralize collections & retrieve supervision fees (BGT-03)	\$ 600,000
Reduce fleet replacement & repair costs (BGT-05)	\$ 1,000,000
Eliminate development engineering subsidy (BGT-12)	\$ 540,000
Finance \$4 million 2015-16 projects(7 years) net of debt svc (BGT-06)	\$ 2,779,064
Finance \$3.5 million 2017-18 projects (7 years) net of debt svc (BGT-06)	\$ 2,431,634
Fund JDAI with mental health sales tax (BGT-07)	\$ 418,299
Use REET for facilities maintenance (GEN-13)	\$ 1,322,774
Parks parking fees (PWK-13)	\$ 336,000
Parks shelter reservation fees (PWK-38)	\$ 32,300
Reduction packages tier 1 (low impact)	\$ 6,047,102
CSO reduction for records division equal to 50% of revenue loss (BGT-13)	\$ 1,316,000
Reductions: 1% HR, Assessor, PA & Sup. Court + 0.5% CSO (BGT-14)	\$ 969,119
<b>Total proposed interventions</b>	<b>\$ 21,598,759</b>

# GENERAL FUND RECOMMENDED REQUESTS

## CHANGE IN FUND BALANCE

Department	Package number	Short description	Ongoing	One-Time	FY 2017-18 Grand Total
General Services	GEN-02	Indigent Defense inflationary increase for private investigators	\$ (39,500)	\$ -	\$ (39,500)
General Services	GEN-05	Indigent Defense funding	\$ (750,000)	\$ -	\$ (750,000)
General Services	GEN-10	Allocate General Services Director salary and benefits to other funds	\$ 108,174	\$ -	\$ 108,174
Geographic Information Systems	GIS-01	Increase GIS budget capacity to offset rising software maintenance costs	\$ (40,000)	\$ -	\$ (40,000)
Human Resources	HRS-01	Countywide Organizational Learning & Development Training Program	\$ (80,740)	\$ (62,000)	\$ (142,740)
Information Services	ITS-02	IT security funding for project position, training, and new hardware & software	\$ (100,000)	\$ (572,900)	\$ (672,900)
Information Services	ITS-06	Fully fund the one-time and ongoing costs of replacing the current ERP system	\$ (800,000)	\$ (3,041,843)	\$ (3,841,843)
Juvenile Department	JUV-02	Replace 1970's era office furniture for Juvenile Court	\$ -	\$ (30,000)	\$ (30,000)
Prosecuting Attorney's Office	PAT-02	Provide on-going general fund support for Victim Assistance, Fund # 1022	\$ (280,000)	\$ -	\$ (280,000)
Public Works	PWK-22	Fund two John Deere Gator ATV's for Parks Ambassadors and maintenance crews	\$ (840)	\$ (16,800)	\$ (17,640)
Public Works	PWK-27	Fund two light-duty two wheel drive pick-up trucks for Vegetation Management	\$ (9,553)	\$ 9,553	\$ -
Risk Management	LOS-01	Increase General Liability budget to reflect projected expenses and rising insurance costs	\$ (659,598)	\$ -	\$ (659,598)
Sheriff's Office	SHR-04	Fund jail suicide prevention measures	\$ (10,100)	\$ -	\$ (10,100)
Sheriff's Office	SHR-12	Fund overtime cost of 2016-18 Corrections Guild contract	\$ (53,400)	\$ -	\$ (53,400)
Sheriff's Office	SHR-13	Fund overtime cost of pending Deputy Guild contract	\$ (112,600)	\$ -	\$ (112,600)
			\$ (2,828,157)	\$ (3,713,990)	\$ (6,542,147)

# GENERAL FUND NOT RECOMMENDED REQUESTS CHANGE IN FUND BALANCE

Department	Package number	Short description	Ongoing	One-Time	FY 2017-18 Grand Total
BOCC	BCC-03	Graphic design professional services	\$ (48,000)	\$ -	\$ (48,000)
		Purchase new equipment to support Tyler Case Management system	\$ -	\$ (6,500)	\$ (6,500)
Clerk's Office	CLK-02				
Community Services	COS-02	Increase in revenue and expenditures for Veterans Fund	\$ (236,936)	\$ -	\$ (236,936)
		Community Corrections Case Management System automation and integration	\$ -	\$ (250,000)	\$ (250,000)
Corrections	CRR-02				
Fire Marshal	FMO-01	Add two positions to expand Fire and Life Safety Inspection program	\$ (107,721)	\$ (57,756)	\$ (165,477)
GIS	GIS-02	Increase GIS Training budget	\$ (20,000)	\$ -	\$ (20,000)
Information Services	ITS-01	Add 2 project positions to allow for IT knowledge transfer and succession planning	\$ -	\$ (570,000)	\$ (570,000)
Information Services	ITS-07	Fund partial replacement of current ERP system through a phased approach	\$ (400,000)	\$ (1,432,359)	\$ (1,832,359)
Juvenile Department	JUV-01	Increase Juvenile Detention overtime budget by \$85,408	\$ (85,408)	\$ -	\$ (85,408)
Juvenile Department	JUV-03	Add a Juvenile Department Finance Manager	\$ (205,717)	\$ -	\$ (205,717)
		Increase General Fund support of WSU Extension to minimum recommended level	\$ (32,963)	\$ -	\$ (32,963)
Public Health	PBH-06				
Public Works	PWK-19	Partially restore General Fund subsidy to support 12 parks currently funded by the MPD	\$ (148,500)	\$ -	\$ (148,500)
Public Works	PWK-20	Convert one Parks Program Assistant project position to a regular, full-time position	\$ (68,693)	\$ -	\$ (68,693)
Public Works	PWK-23	Fund new Parks Planner/Grants Specialist Position for the Parks Division	\$ (87,047)	\$ (1,900)	\$ (88,947)
Sheriff's Office	SHR-01	Fund study for the replacement of the Central Precinct	\$ -	\$ (200,000)	\$ (200,000)
Sheriff's Office	SHR-06	Replace Transport Vehicle	\$ (30,000)	\$ (150,000)	\$ (180,000)
Sheriff's Office	SHR-11	Provide ongoing funding to replace protective ballistic equipment	\$ (275,000)	\$ -	\$ (275,000)
			\$ (1,745,985)	\$ (2,668,515)	\$ (4,414,500)



# TIER 1 RECOMMENDED REDUCTION PACKAGES CHANGE IN FUND BALANCE

Department	Ongoing	One-Time	FY 2017-18 Grand Total
Animal Control	\$ 359,210	\$ (52,878)	\$ 306,332
Auditor's Office	\$ 780,758	\$ -	\$ 780,758
Board of County Councilors	\$ 460,037	\$ -	\$ 460,037
Clerk's Office	\$ 20,861	\$ -	\$ 20,861
Code Enforcement	\$ 96,624	\$ -	\$ 96,624
Community Development	\$ 105,000	\$ -	\$ 105,000
Community Planning	\$ 81,196	\$ -	\$ 81,196
Community Services	\$ 172,957	\$ -	\$ 172,957
Corrections	\$ 516,040	\$ -	\$ 516,040
District Court	\$ 126,227	\$ -	\$ 126,227
Environmental Services	\$ 336,764	\$ -	\$ 336,764
Event Center	\$ 55,069	\$ -	\$ 55,069
Fire Marshal	\$ 55,000	\$ -	\$ 55,000
General Services	\$ 679,634	\$ -	\$ 679,634
Geographic Information Systems	\$ 627,246	\$ -	\$ 627,246
Information Services	\$ 672,632	\$ -	\$ 672,632
Public Health	\$ 548,793	\$ -	\$ 548,793
Public Works	\$ 182,323	\$ -	\$ 182,323
Treasurer's Office	\$ 223,609	\$ -	\$ 223,609
<b>Total</b>	<b>\$ 6,099,980</b>	<b>\$ (52,878)</b>	<b>\$ 6,047,102</b>

# REET RECOMMENDED REQUESTS: CHANGE IN FUND BALANCE

Package Type	Department	Package number	Short description	FY 2017-18 Grand Total One-time
Budget intervention	General Services	GEN-13	Allocate REET I and REET II for facilities maintenance one-time	\$ (1,835,226)
Budget neutral or technical adjustment	Budget Office	BGT-11	Change Public Services Building debt funding to REET II instead of REET I	\$ -
Infrastructure replacement or repair	District Court	DST-01	District Court JAVS Upgrades	\$ (321,706)
Infrastructure replacement or repair	General Services	GEN-07	Multiple building roof replacements	\$ (859,635)
Infrastructure replacement or repair	General Services	GEN-08	Juvenile Detention Center security system replacement	\$ (444,756)
Infrastructure replacement or repair	General Services	GEN-09	Courthouse security system replacement	\$ (263,400)
Infrastructure replacement or repair	Public Works	PWK-21	Request Real Estate Excise Tax (REET) for regional parks capital repairs & ADA improvements	\$ (289,500)
Infrastructure replacement or repair	Public Works	PWK-37	Fund remodel and updates to Building F at the 78th Street Operations Center	\$ (11,751)
Infrastructure replacement or repair	Sheriff's Office	SHR-02	Replace marine patrol boathouse	\$ (535,000)
Safety and security upgrades	Sheriff's Office	SHR-04	Fund jail suicide prevention measures	\$ (822,850)
Safety and security upgrades	Sheriff's Office	SHR-10	Install bullet resistant products to secure the Sheriff's Office reception desk area	\$ (200,000)
Infrastructure replacement or repair	Superior Court	SUP-03	Replace electronic court reporting system for Superior Court	\$ (387,000)
<b>Total</b>				<b>\$ (5,970,824)</b>

# MENTAL HEALTH SALES TAX FUND RECOMMENDED REQUESTS: CHANGE IN FUND BALANCE

Package Type	Department	Package number	Short description	Ongoing	One-Time	FY 2017-18 Grand Total
Budget intervention	Budget Office	BGT-07	Move JDAI expenses to mental health sales tax fund	\$ (418,299)	\$ -	\$ (418,299)
Budget neutral or technical adjustment	Corrections	CRR-01	Move existing budget from Community Corrections to District Court	\$ -	\$ -	\$ -
Service level enhancement	Community Services	COS-09	Behavioral Health Client Recovery Support Services (Priority #2)	\$ -	\$ (300,000)	\$ (300,000)
Service level enhancement	Community Services	COS-11	Behavioral Health Client Housing and Recovery Support Services (Priority#1)	\$ -	\$ (700,000)	\$ (700,000)
Maintain service levels	Community Services	COS-07	Carryover unspent Mental Health Sales Tax Funds	\$ -	\$ (700,000)	\$ (700,000)
Maintain service levels	General Services	GEN-01	Indigent Defense cost increase for Family Treatment Court for Parents	\$ (51,500)	\$ -	\$ (51,500)
Maintain service levels	Risk Management	LOS-01	Increase General Liability budget to reflect projected expenses and rising insurance costs	\$ (7,394)	\$ -	\$ (7,394)
Training, employee engagement, and workforce planning	Superior Court	SUP-01	Increase training and education budget for Specialty Court professionals	\$ (16,000)	\$ -	\$ (16,000)
Required baseline updates	Budget Office	BGT-08	Update indirect central service costs	\$ (56,580)	\$ -	\$ (56,580)
Required baseline updates	Budget Office	BGT-10	Required baseline adjustments (for changes that occurred after baseline creation)	\$ (256,136)	\$ -	\$ (256,136)
<b>Total</b>				\$ (805,909)	\$ (1,700,000)	\$ (2,505,909)

# ROAD FUND RECOMMENDED REQUESTS: CHANGE IN FUND BALANCE

Package Type	Department	Package number	Short description	Ongoing	One-Time	FY 2017-18 Grand Total
Budget intervention	Budget Office	BGT-12	Eliminate subsidy to development engineering	\$ (540,000)	\$ -	\$ (540,000)
Budget neutral or technical adjustment	General Services	GEN-12	Transfer major maintenance budget to Public Works	\$ -	\$ 35,891	\$ 35,891
Budget neutral or technical adjustment	Public Works	PWK-01	Request budget authority for utility reimbursables on county road projects	\$ -	\$ -	\$ -
Infrastructure replacement or repair	Information Services	ITS-02	IT security funding for project position, training, and new hardware & software	\$ -	\$ (89,930)	\$ (89,930)
Infrastructure replacement or repair	Information Services	ITS-06	Fully fund the one-time and ongoing costs of replacing the current ERP system	\$ -	\$ (597,168)	\$ (597,168)
Maintain service levels	Public Works	PWK-02	Request budget authority to implement the Transportation Improvement Program (TIP)	\$ -	\$ (7,616,600)	\$ (7,616,600)
Maintain service levels	Public Works	PWK-03	Fund the remaining 13 months of 18 month Planning Technician I project position	\$ -	\$ (75,561)	\$ (75,561)
Service level enhancement	Public Works	PWK-04	Add 4 Highway Maintenance Workers and 2 Highway Maintenance Specialists	\$ (740,444)	\$ -	\$ (740,444)
Service level enhancement	Public Works	PWK-05	Purchase of additional mechanical sweeper for the Specialty Services drainage crew	\$ (86,272)	\$ (225,000)	\$ (311,272)
Service level enhancement	Public Works	PWK-06	Fund purchase of additional roadside mower	\$ (29,568)	\$ (150,000)	\$ (179,568)
Service level enhancement	Public Works	PWK-40	Adjust budget for Park Impact Fee districts		\$ 307,000	\$ 307,000
Maintain service levels	Public Works	PWK-41	Adjust budget capacity for Traffic Impact Fees	\$ (84,000)	\$ 1,430,464	\$ 1,346,464
Maintain service levels	Public Works	PWK-44	Fund two 1 ½ Ton extended cab utility dump trucks for new staff	\$ (18,000)	\$ (160,000)	\$ (178,000)
Maintain service levels	Risk Management	LOS-01	Increase General Liability budget to reflect projected expenses and rising insurance costs	\$ (150,321)	\$ -	\$ (150,321)
Reduction package tier 1	Environmental Services	ENV-90	Eliminate Department of Environmental Services (DES) and consolidate functions	\$ (1,273,035)	\$ -	\$ (1,273,035)
Reduction package tier 1	GIS	GIS-90	Charge users appropriately for ongoing GIS maintenance and operations costs	\$ (446,704)	\$ -	\$ (446,704)
Reduction package tier 1	Public Works	PWK-90	Reduce General Fund subsidy for Development Engineering	\$ -	\$ -	\$ -
Required baseline updates	Budget Office	BGT-08	Update indirect central service costs	\$ (70,313)	\$ -	\$ (70,313)
Infrastructure replacement or repair	General Services	GEN-16	Fund remaining costs for the Council approved imaging software replacement	\$ (4,668)	\$ (7,504)	\$ (12,172)
Infrastructure replacement or repair	Information Services	ITS-03	Fund remaining portion the FMS Replacement Project Phase I - investigation & planning	\$ -	\$ (25,090)	\$ (25,090)
<b>Total</b>				<b>\$ (3,443,325)</b>	<b>\$ (7,173,498)</b>	<b>\$ (10,616,823)</b>

# COMMUNITY DEVELOPMENT RECOMMENDED REQUESTS

## CHANGE IN FUND BALANCE

Package Type	Department	Package number	Short description	Ongoing	One-Time	FY 2017-18 Grand Total
			<b>Increase Planner II Position from 0.75 FTE to 1 FTE in the Land</b>			
Maintain service levels	Comm Dev	COM-01	Use	\$ (38,156)	\$ -	\$ (38,156)
Maintain service levels	Comm Dev	COM-02	Add permanent Planner III position in the Land Use	\$ (200,897)	\$ -	\$ (200,897)
Maintain service levels	Comm Dev	COM-03	Add permanent Building Inspector position	\$ (173,919)	\$ (27,600)	\$ (201,519)
Maintain service levels	Comm Dev	COM-05	Add Natural Resources Specialist I position	\$ (141,905)		\$ (141,905)
Maintain service levels	Comm Dev	COM-06	Add DISC II position	\$ (187,956)	\$ -	\$ (187,956)
Infrastructure replacement or repair	Information Services	ITS-02	IT security funding for project position, training, and new hardware & software	\$ -	\$ (44,965)	\$ (44,965)
Infrastructure replacement or repair	Information Services	ITS-06	Fully fund the one-time and ongoing costs of replacing the current ERP system	\$ -	\$ (235,034)	\$ (235,034)
Maintain service levels	Public Works	PWK-34	Add Natural Resource Specialist project position	\$ -	\$ (26,237)	\$ (26,237)
			<b>Increase General Liability budget to reflect projected expenses and rising insurance costs</b>			
Maintain service levels	Risk Mngmt	LOS-01		\$ (31,439)	\$ -	\$ (31,439)
			<b>Switch eligible Code Enforcement expenses to Community Development Fund 1011</b>			
Reduction package tier 1	Code Enforcement	COD-90		\$ (96,624)	\$ -	\$ (96,624)
Reduction package tier 1	Comm Dev	COM-90	Reduce General Fund subsidy to land use by \$105,000 or 10%	\$ (105,000)	\$ -	\$ (105,000)
Required baseline updates	Budget Office	BGT-08	Update indirect central service costs	\$ (299,411)	\$ -	\$ (299,411)
Required baseline updates	Budget Office	BGT-10	Required baseline adjustments (for changes that occurred after baseline creation)	\$ (1,385,614)	\$ -	\$ (1,385,614)
Infrastructure replacement or repair	General Services	GEN-16	Fund remaining costs for the Council approved imaging software replacement	\$ (10,839)	\$ (19,508)	\$ (30,347)
Infrastructure replacement or repair	Information Services	ITS-03	Fund remaining portion the FMS Replacement Project Phase I - investigation & planning	\$ -	\$ (9,874)	\$ (9,874)
<b>Total</b>				<b>\$ (2,671,760)</b>	<b>\$ (363,218)</b>	<b>\$ (3,034,978)</b>

**COUNCIL DISCUSSION  
& INPUT  
GENERAL FUND  
INTERACTIVE MODEL  
(60 MINUTES)**



# NEXT STEPS

- County manager needs input from council to finalize recommended budget.
- Work session is scheduled on October 25<sup>th</sup> to finalize council input.
- Further changes could be made in Dec. 5-7 hearings.
- Budget staff are available for discussion.